



# Sandfire

## **SHAREHOLDER COMMUNICATION POLICY**

Approved by the Board 30 September 2019

# SHAREHOLDER COMMUNICATION POLICY

The Board of Directors of Sandfire Resources and its subsidiaries (Sandfire or the Company) is committed to fostering a culture of compliance, ethical behaviour and good corporate governance. Sandfire recognises the value of providing up-to-date relevant information to its shareholders and of empowering its shareholders through effective communication.

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## 1. Purpose

- a. Sandfire recognises that shareholders and other stakeholders are entitled to be informed in a timely and readily accessible manner of all major developments affecting the Company.
  - b. The purpose of this shareholder communications policy is to promote effective communication with shareholders and other stakeholders and to encourage and facilitate participation at Sandfire's general meetings and dealing promptly with the enquiries of shareholders and other stakeholders.
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## 2. Methods of communication

Information is provided to shareholders and other stakeholders through, but is not limited to:

- a. releases to the Australian Securities Exchange (**ASX**) in accordance with continuous disclosure obligations;
- b. the investor relations section of Sandfire's website ([www.sandfire.com.au/site/investor/investor-welcome](http://www.sandfire.com.au/site/investor/investor-welcome));
- c. Sandfire's annual and half-yearly reports; and
- d. the annual general meeting (**AGM**).

Sandfire encourages shareholders to receive company information electronically by registering their email address online with Sandfire's share registry, Automic Group Ltd, website ([www.automicgroup.com.au](http://www.automicgroup.com.au)).

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## 3. ASX releases

- a. Sandfire will make announcements to the ASX in a timely manner in accordance with the ASX Listing Rules (see also, Sandfire's Disclosure Policy).
  - b. All announcements made to the ASX are available to shareholders:
    - i. under the investor section of Sandfire's website; or
    - ii. under the company announcements section of the ASX website.
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## 4. Sandfire's website

- a. Sandfire's website is the primary medium of providing information to all shareholders and stakeholders. It has been designed to enable information to be accessed in a clear and readily accessible manner.
  - b. Sandfire's website will contain information relevant to shareholders and stakeholders including statements lodged with the ASX by Sandfire (including all financial results and annual reports), external presentations, Board and Board Committee charters and corporate governance policies, press releases and other material relevant to Sandfire's shareholders.
  - c. Sandfire's website also contains a facility for shareholders and other stakeholders to direct inquiries to the Company, and to elect to receive communications from the Company via email (or to elect to discontinue receiving email communications from the Company).
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## 5. Annual general meeting

- a. The AGM provides an important opportunity for Sandfire to provide information to its shareholders and a reasonable opportunity for informed shareholder participation. At the AGM, shareholders can express their views to the Board of Sandfire (Board) and management and vote on the Board's proposals. All shareholders are encouraged to attend the AGM.
- b. The date, time and location of the AGM will be provided in the notice of meeting and on Sandfire's website.

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- c. Where practicable, Sandfire will consider the use of technological solutions for encouraging shareholder participation at meetings (which may include, for example, live webcasting of meetings, holding meetings across multiple venues by live telecommunications and hybrid meetings).
- d. The notice of meeting and proxy form will be distributed to all shareholders prior to the AGM in the timeframe set by the *Corporations Act 2001* (Cth) (**Corporations Act**), and will be available on Sandfire's website.
- e. Sandfire's auditor attends its AGM and is available to answer any questions regarding the conduct of and any issues arising from the audit or the preparation and content of the auditor's report.

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## 6. General

- a. **Annual report:** Sandfire's annual report is available on its website and contains important information about the Company's activities and results for the financial year. Unless the share registry has been notified otherwise, the annual report will be emailed to all shareholders (to the email address recorded on Sandfire's share registry) prior to the AGM within the timeframe set by the Corporations Act.
- b. **Half-year and full-year results:** The half-year and full-year results will be announced to the ASX pursuant to the ASX Listing Rules and are available to shareholders in the same manner as other ASX announcements. Following the release of Sandfire's half-year and full-year results, Sandfire may conduct investor and analyst briefings at which the media, institutional investors, and stockbroking analysts will be briefed and given an opportunity to ask questions of the Managing Director and Chief Executive Officer, Chief Financial Officer and other relevant members of management.
- c. **Quarterly reporting:** Sandfire reports quarterly (for quarters ending 30 September, 31 December, 31 March and 30 June) through the release of an activities report and associated presentation to the ASX and the Company's website. Following the release, Sandfire may conduct investor and analyst briefings at which the media, institutional investors, and stockbroking analysts will be briefed and given an opportunity to ask questions of the Managing Director and Chief Executive Officer, Chief Financial Officer and other relevant members of management.
- d. **Dividends:** All dividend payments to Australian resident shareholders are made by electronic funds transfer. Australian resident shareholders are therefore encouraged to provide Sandfire's share registry with bank account details to enable the payment of dividends. Dividend payments to overseas shareholders will be made by cheque.
- e. **Share registry:** Shareholders with any questions related to their shareholding should contact Sandfire's share registry at:

<b>Address</b>	Automic Group Ltd Level 2 267 St Georges Terrace Perth WA 6000 <a href="http://www.automicgroup.com.au">www.automicgroup.com.au</a>
<b>Website (online lodgement enquiry)</b>	<a href="https://investor.automic.com.au/#/support">https://investor.automic.com.au/#/support</a>
<b>Telephone number</b>	1300 288 664 (within Australia) +61 2 9698 5414 (outside Australia)
<b>Email</b>	<a href="mailto:hello@automicgroup.com.au">hello@automicgroup.com.au</a>

- f. **Shareholder enquiries:** Sandfire is committed to dealing with shareholder enquiries promptly and courteously and takes measures to ensure that its registry, Automic Group Ltd also does so.
- g. **Shareholders' meetings:** Sandfire will ensure that all substantive resolutions at a meeting of shareholders are decided by a poll rather than by a show of hands.
- h. **Shareholder privacy:** Sandfire recognises that privacy is important and will not disclose registered shareholder details unless required by law. Shareholder details will only be used in accordance with applicable privacy laws. A copy of Sandfire's Privacy Policy is available on the Company's website.

# SHAREHOLDER COMMUNICATION POLICY

## 7. Policy review

This policy must be reviewed by the Board or its delegated committee at least every two years to ensure it is operating effectively. Any recommended changes must be approved by the Board or its delegated committee.

The Company Secretary (and, so long as there are two, either one of them) is authorised to make administrative and non-material amendments to this policy provided that any such amendments are notified to the Board or its delegated committee at or before its next meeting.

The Shareholder Communication Policy was approved by the Board on 30 September 2019.

## **SANDFIRE RESOURCES**

Level 2, 10 Kings Park Road, West Perth WA 6005

T: +61 8 6430 3800 F: +61 8 6430 3849 E: [admin@sandfire.com.au](mailto:admin@sandfire.com.au)

[www.sandfire.com.au](http://www.sandfire.com.au)